



**HUMBERSIDE CAVALIER KING CHARLES SPANIEL
CLUB
CONSTITUTION AND RULES**

**(reprinted)
2015**

HUMBERSIDE CAVALIER KING CHARLES SPANIEL CLUB CONSTITUTION AND RULES

1.0 NAME

1.1 The name of the Club shall be the Humberside Cavalier King Charles Spaniel Club.

2.0 OBJECTS

2.1 The objects of the Club shall be to promote general interest in the Cavalier King Charles Spaniel by: -

- a) Regulating the qualities and standard of the Cavalier King Charles Spaniel by encouraging owners and breeders to maintain a high standard of integrity*
- b) Liaison and co-operation with other Associations or Clubs formed for like purposes. To organise shows and other functions and to encourage Cavalier King Charles Spaniel owners to meet in a mutual sharing of interest.

3.0 CONSTITUTION

3.1 The Club shall consist of Officers, Committee and an unlimited number of Members,

4.0 MEMBERS

4.1 Each candidate for membership shall be proposed by one fully paid-up member and seconded by another, and election shall be by ballot by the Committee. Two negatives shall exclude in such a ballot.

4.2 The admission to membership shall include an undertaking by the applicant to observe the Rules of the Club and the Regulations thereof for the time being in force.

4.3 Members shall have a vote in General Meetings only when present in person, but shall vote for Committee Members and changes in Club Rules by postal ballot only.

4.4 The Committee shall have the right to nominate for Honorary Life Membership any person who is considered to have rendered outstanding service to the Cavalier King Charles Spaniel breed. The election of such Honorary Life Members shall be by vote of the members at an Annual General Meeting.

4.5 The Club must send a list of members and their addresses to the Kennel Club with their Annual Returns, and if so requested, make an up to date list of members available for inspection by the members of the Club or by the Kennel Club

5.0 SUBSCRIPTIONS

5.1 A joining fee and annual subscription shall be paid In advance by any person/persons applying to join the Club, Annual subscription rate will be set by vote each year at the Annual General Meeting.

The types of subscription shall be Single, Joint, Senior Citizen and Junior. The Annual Subscription shall be due on 1st January each year and shall be payable to the Treasurer.

5.2 A joint membership shall be for two members of the same family resident at the same address, or for joint affix holders. Each member shall have the rights and privileges of individual membership. Junior membership shall be for those members up to 16 years of age. Members under 16 years of age shall not have the right to vote.

5.3 No member having joined the Club after 1st October in any year shall be required to pay a further subscription until after the end of the following year.

5.4 No member whose subscription is unpaid shall be entitled to privileges of membership and if any Member shall fail to pay his/her subscription by 31st March the Committee shall have the power to erase the name from the list of members, but if the Committee shall subsequently receive a satisfactory explanation, the member may, at the discretion of the Committee and on payment of the arrears, be re-admitted to membership.

5.5 Notwithstanding the foregoing, the annual subscription may be varied by a decision of members at an Annual General Meeting, provided prior notice of the proposed changes has been given and details placed in the agenda.

6.0 COMMITTEE

6.1 The Management of the Club shall be vested in a Committee of up to 15 Members, each of whom shall retire after 3 years' service, but shall be eligible for re-election without nomination. Annual elections by postal vote shall be held to fill the vacancies in the Committee where a postal vote is necessary (and the votes shall be posted to, and counted by a person appointed by the Committee, but who shall not be a member of the Committee). Each candidate's nomination, except for retiring members, shall be proposed in writing by one paid up member and seconded by another, and shall be accompanied by the written consent of the nominee, and shall be received by the Secretary not less than 28 days prior to the Annual General Meeting or by the date stipulated in the Notice of the Annual General Meeting, which shall be circulated to members.

6.2 Meetings of the Committee shall be held as often as shall be deemed necessary with the minimum of one meeting each quarter. Any member who fails to attend three consecutive Committee Meetings and/or events shall, unless a satisfactory explanation is given to and accepted by the Committee, cease to be a Member of the Committee.

6.3 Each Committee Member shall receive 14 days' notice of meetings, and the agenda for each meeting shall be circulated before the meeting.

6.4 The Committee shall have the power to fill any office that falls vacant and co-opt temporary members of the Committee until the next Annual General Meeting, preference for such co-options to be given those unsuccessful nominees with the highest number of votes at the preceding election.

6.5 The Committee shall have the power to form Sub-Committees as required and the Chairman and Vice Chairman for the time being and shall be ex-office members of all Sub-Committees.

6.6 The Committee shall have the power to appoint a member of the Club to act as its representative to any other body or organisation or until such time as the Committee shall resolve to terminate such appointment.

6.7 No person whilst an un-discharged bankrupt may serve on the Committee or hold any office or appointment within a Kennel Club registered society.

6.8 No Committee member shall serve on the Committee of another Cavalier King Charles Spaniel Club or Society or Association.

6.9 Two years membership of the Club is required before any member is eligible to stand for election to the committee.

6.10 No Committee Member shall judge at any of the Clubs shows.

6.11 Five shall form a quorum for the transaction of business at a Committee Meeting

7.0 OFFICERS

7.1 The Officers shall consist of Chairman, Vice Chairman, Treasurer, Secretary and shall be elected by the committee following the Annual General Meeting.

7.2 The Patron and President shall be elected by the Committee following the Annual General Meeting and shall not have a vote at General Meetings and shall not be ex-officio members of the Committee.

7.3 The Chairman, Vice Chairman, Treasurer, Secretary shall be elected from amongst the members of the committee and shall have a vote. The Chairman for the time being at any meeting shall have the casting vote.

7.4 A legal advisor or other professional person may be appointed by the

committee and invited to attend meetings, but shall not have a vote.

7.5 No two members of the same family or partnership shall serve simultaneously either as officers or Committee members.

8.0 GENERAL MEETINGS

8.1 The financial year of the club shall be from 1st January to 31st December.

8.2 The Annual General Meeting shall be held before 31st March for the following purposes:-

8.3 To receive the Report of the Committee, the Statement of Accounts and Balance Sheet, and to receive the result of the election of the Committee and to discuss any notice of motion, signed by the proposer and seconder of which prior notice of at least 28 days has been given to the Secretary and which has been duly placed on the agenda. Only business notice, which appears on the agenda, shall be transacted at an Annual General Meeting with the exception of routine matters, or those which, in the opinion of the Chairman of the meeting are urgent.

8.4 Members shall receive 42 days' notice in writing of an Annual General Meeting.

8.5 A Special General Meeting shall be summoned by the Secretary if 12 members consent and sign a requisition stating the subject to be discussed at the Special General Meeting. Members shall receive 21 days notice of a Special General Meeting.

8.6 Members shall receive an agenda 7 days before a meeting. Twenty adult members shall form a quorum for the transaction of business at a General Meeting.

8.7 The Constitution and Rules of the Club shall not be altered except at an Annual General Meeting, notice of which includes details of the proposal to alter the Rules. Alterations to the Constitution or Rules shall not be brought into force until the Kennel Club has been advised and given its approval to the alterations.

9.0 ACCOUNTS

9.1 A banking account shall be opened in the name of the Club into which all revenue shall be paid and from which withdrawals shall only be made on signature of any two from the Chairman, Treasurer or Secretary.

9.2 The Treasurer shall be responsible for keeping an accurate Statement of Accounts, which shall be the subject of audit to the approval of the Committee and presented at the Annual General Meeting.

9.3 No Officers or Members of the Club shall incur any liabilities, financial or

otherwise in the name of the Club without the written authority of the Committee.

9.4 Either one qualified or two unqualified auditors will be appointed annually at the Annual General Meeting.

10.0 CLUB PROPERTY AND DISSOLUTION

10.1 The Property of the Club shall be vested in the Committee. All Cups and Trophies shall only be accepted on the understanding that they are the outright property of the Club.

10.2 If, at a Special General Meeting called for such a purpose, as resolution for the dissolution of the Club shall be passed by a majority of the Members present, then and in such case, the Members present at such Special General Meeting may decide upon the disposal of the assets of the Club after discharging all liabilities of the Club.

10.3 If a Registered Society is wound up or ceases to be a Registered Society under Kennel Club Regulations, a final statement of audited accounts, with a record of the disposal of the property, of the Society shall be forwarded to the Kennel Club within six months, and the persons named as Officers and Committee of the Society on the last return furnished to the Kennel Club will be held responsible by the Kennel Club for the proper winding up of the Society.

11.0 EXPULSION

11.1 Any Member who shall be suspended under Kennel Club Rule A42j (4) and/or any Member whose dogs) is/are disqualified under Kennel Club Rule A42j (8) shall Ipso Facto cease to be a Member of the Club for the duration of the suspension and/or disqualification. If the conduct of any Member, in the opinion of the Committee of the Club, be injurious or likely to be injurious to the character or interests of the Club. The Committee of the Club may at a meeting, the notice convening which includes, as an object, the consideration of the conduct of the Member, determine that a Special General Meeting of the Club shall be called for the purpose of passing a resolution to expel him/her. Notice of the Special General Meeting shall be sent to the accused member giving particulars of the complaint and advising the place, date and hour of the Meeting that he/she may attend and offer an explanation. If at the meeting a resolution to expel is passed by two-thirds majority of the Members, present and voting, his/her name shall forthwith be erased from the list of Members and he/she shall thereupon cease for all purposes to be a Member of the Club except that he/she may, within two calendar months from the date of such meeting, appeal to the Kennel Club upon

and subject to such conditions as the Kennel Club may impose.

11.2 If a Society expels any Member for discreditable conduct in connection with dogs, shows or trials. The Society must report the matter in writing to the Kennel Club within 7 days and supply any particulars required.

12.0 KENNEL CLUB THE FINAL COURT OF APPEAL

12.1 The Committee of the Club shall have the power to deal with all matters pertaining to the Club not specifically covered by the Rules of the Club, except that the Kennel Club shall be the final court of appeal in matters of dispute.

13.0 FEDERATION

13.1 The Club shall not join any Federation of Societies or Clubs.

14.0 JUDGING LIST

14.1 The Committee of the Club shall maintain a list of approved judges for the breed. Adult Members may forward to the Committee nominations for inclusion in the list of Judges. All such nominees may be required to complete a questionnaire regarding their suitability to be included in the list. A two thirds majority of the Sub Committee present and voting at a Sub Committee Meeting shall be necessary for election to the list.

15.0 ANNUAL RETURNS TO THE KENNEL CLUB

15.1 The Officers acknowledge that during the month of January each year a Maintenance of Title fee will be forwarded to the Kennel Club by the Secretary for the continuance of Registration and that by the 31st July each year other Returns as stipulated in Kennel Club Regulations will be forwarded to the Kennel Club.

15.2 The Officers also acknowledge their duty to inform the Kennel Club of any change of Secretary which may occur during the course of the Year The Officers acknowledge their duty to inform the Kennel Club of the month in which the Club's AGM is held and to notify the Kennel Club of any subsequent amendments to that date.

16.0 CLUB SHOWS

16.1 No Committee Member or Officer of the Club will enter for competition any dog registered in his/her name or the name of his/her spouse or immediate family.

THE KENNEL CLUB GENERAL CODE OF ETHICS (MANDATORY)

1. Will properly house, feed, water and exercise all dogs under their care and arrange for appropriate veterinary attention, if and when required.
2. Will agree without reservation that any whose veterinary surgeon performs an operation, on any of their dogs, which alters the natural conformation of the animal, or who carries out a caesarean section on a bitch, may report such operation to the Kennel Club.
3. Will agree that no healthy puppy will be culled. Puppies which may not conform to the Breed Standard should be placed in suitable homes.
4. Will abide by all aspects of the Animal Welfare Act.
5. Will not create demand for, nor supply, puppies that have been docked illegally.
6. Will agree not to breed from a dog or bitch which could be in any way harmful to the dog or to the breed.
7. Will not allow any of their dogs to roam at large or to cause a nuisance to neighbours or those carrying out official duties.
8. Will ensure that their dogs wear properly tagged collars and will be kept leashed or under effective control when away from home.
9. Will clean up after their dogs in public places or anywhere their dogs are being exhibited.
10. Will only sell dogs where there is a reasonable expectation of a happy and healthy life and will help with the re-homing of a dog, if the initial circumstances change.
11. Will supply written details of all dietary requirements and give guidance concerning responsible ownership when placing dogs in a new home.
12. Will ensure that all relevant Kennel Club documents are provided to the new owner when selling or transferring a dog, and will agree, in writing, to forward any relevant documents at the earliest opportunity, if not immediately available.
13. Will not sell any dog to commercial dog wholesalers, retail pet dealers or directly or indirectly allow dogs to be given as a prize or donation in a competition of any kind. Will not sell by sale or auction Kennel Club registration certificates as standalone items (not accompanying a dog).
14. Will not knowingly misrepresent the characteristics of the breed, nor falsely advertise dogs nor mislead any person regarding the health or quality of a dog.

Breach of these provisions may result in expulsion from club membership, and disciplinary action by The Kennel Club and/or reporting to the relevant authorities for legal action, as appropriate.

The Humberside Cavalier King Charles Spaniel Club Code of Best Practice

PART A: GENERAL

1. No member should take on more dogs than he or she can care for and keep in a healthy environment.
2. Members should conduct themselves at all times in a manner that is a credit to the Club and ownership of Cavaliers. Members should not use any method of communication whatsoever in a way that could be considered defamatory, insulting or detrimental to another member, or the Club, or to the breed in general nor furnish information including pedigrees and photographs of dogs not owned by them without prior written consent of the owner.
3. Members should adopt properly prepared legal contracts in the sale of puppies or their use of stud dogs, and should be aware of the consequences of any default on their part, whether intentional or not.

PART B: BREEDING AND EXHIBITING

Members who breed or exhibit should:

1. Familiarise themselves with the Kennel Club Breed Standard (see Appendix A) and aim to breed or exhibit dogs that conform to that standard and which have not been changed in appearance by artificial or surgical means except as the breed standard or Kennel Club may allow.
2. Will agree not to breed from a dog or bitch which could be in any way harmful to the dog or to the breed.
(Refer to KC Code, item 6)
3. Will agree that no healthy puppy will be culled. Puppies which may not conform to the Breed Standard should be placed in suitable homes.
(Refer to KC Code, item 3)
4. Will not create demand for, nor supply, puppies that have been docked illegally. (Refer to KC Code, item 5)
5. Maintain accurate breeding records, registration documents and pedigrees.
6. Breed only from or with dogs registered with the Kennel Club or Clubs affiliated to the Kennel Club.
7. Register with the Kennel Club all surviving puppies by the time they reach the age of twelve months.

8. Endeavour to obtain a Restricted Registration certificate to prevent breeding from any puppy exhibiting such faults that are or may be of a hereditary nature, so that to breed from such a dog may be detrimental to the dog itself or to the breed in general.
9. Not part with a puppy under the age of eight weeks to a new owner.
10. Will ensure that all relevant Kennel Club documents are provided to the new owner when selling or transferring a dog, and will agree, in writing, to forward any relevant documents at the earliest opportunity, if not immediately available unless a written agreement is made at time of sale that papers are to be withheld and/or conditions imposed.
(Refer to KC Code, item 12)
11. Will supply written details of all dietary requirements, a record of all inoculations and worming carried out and give guidance concerning responsible ownership when placing dogs in a new home. (Refer to KC Code, item 11)
12. Should not, under any circumstances, make false or exaggerated claims that cannot be substantiated, for example, about future prospects of puppies, quality of breeding stock, or record of show wins.
13. Use best endeavours to ensure that all stock is healthy at time of sale, unless agreed otherwise and put in writing and acknowledged by the purchaser, such stock having been checked for known hereditary and other health problems and the purchaser being given full access to the results.
14. Use best endeavours to ascertain that every prospective owner is suitable, and to resume responsibility for their stock, where practicable, if it proves unsuitable for its new home for whatever reason.

This provision also applies when stock is to be exported, with the additional responsibility of the Exporter to use best endeavours to ensure the dog's welfare in transit. Members are reminded that not all countries have protective animal welfare laws, nor Breed Clubs that cater for the welfare of the breed. It is the sole responsibility of the exporter to ensure that adequate welfare provisions exist.
15. Not sell stock to a third party or a pet shop or puppy dealer nor operate as such. (Refer to KC Code, item 13)
16. Enter into breeding terms with care. All parties should understand fully the terms, these being agreed in writing. Kennel Club 'Loan of Bitch Agreement' or other form of written contract should be used, preferably witnessed and properly signed with all parties retaining a signed copy.

PART C: DOGS TO BE USED AT STUD.

1. No dog which has a known physical defect that could be detrimental to the health and well being of the offspring or the breed in general should be used at stud. By way of guidance, dogs under five years of age should hold a current clear heart certificate. A current clear eye certificate is strongly recommended. More specific guideline's apply to MVD (see Appendix B). More specific recommendations apply to SM (see Appendix C).
2. Stud dog owners are advised to see the bitch's pedigree and registration certificate to establish ownership, age and endorsements. The number of litters, number of puppies and when she last had a litter, should also be ascertained. It is advisable that the bitch should have a full health check before mating and stud dog owners should assure themselves that this has taken place and was satisfactory.
3. Any dog that is to be used at stud should be annually checked for good health, and be free from infection, and be in good condition at the time of mating.
4. Stud dog owners should be aware of the risk of cross infection and allow sufficient time between mating different bitches, to minimise risk. The owner of the bitch should be informed of the previous mating if less than 48 hours has elapsed.

PART D: BITCHES TO BE USED FOR BREEDING.

1. No bitch with a known physical defect that could be detrimental to the health and well being of the bitch, her offspring or the breed in general should be used for breeding. By way of guidance, any bitch used for breeding should hold a current clear heart certificate. A current clear eye certificate is strongly recommended. These certificates should be available to the owner of the dog at the time of mating. More specific guidelines apply to MVD. (See Appendix B). More specific recommendations apply to SM (see Appendix C).
2. No bitch to be mated so as to whelp before she is 16 months old, and then only if she is considered mature enough to raise a litter of puppies.
3. No bitch to be mated so as to rear a litter after her eighth birthday.
4. No bitch should normally rear a litter on consecutive seasons, and in any case, must have no more than one litter in any 12 month period.
5. No bitch to be allowed more than four litters in her lifetime.

6. No bitch to be mated who has had two caesarean sections, as this would indicate possible whelping difficulties.
7. Any bitch used for breeding should be protected from known diseases when available, be annually checked for good health, be free from any infection, and be in good condition at the time of mating.
8. Bitches received from overseas for mating should be returned as soon as possible. This should be within 4 weeks from the date of mating.
9. No bitch more than 4 weeks in whelp should be exported or imported.

APPENDIX A

CAVALIER KING CHARLES SPANIEL BREED STANDARD

A Breed Standard is the guideline which describes the ideal characteristics, temperament and appearance of a breed and ensures that the breed is fit for function. Absolute soundness is essential. Breeders and judges should at all times be careful to avoid obvious conditions or exaggerations which would be detrimental in any way to the health, welfare or soundness of this breed. From time to time certain conditions or exaggerations may be considered to have the potential to affect dogs in some breeds adversely, and judges and breeders are requested to refer to the Kennel Club website for details of any such current issues. If a feature or quality is desirable it should only be present in the right measure.

General Appearance: Active, graceful and well balanced, with gentle expression.

Characteristics: Sporting, affectionate, absolutely fearless.

Temperament: Gay, friendly, non-aggressive; no tendency to nervousness.

Head and Skull: Skull almost flat between ears. Stop shallow. Length from base of stop to tip of nose about 3.8 cms (1½ ins). Nostrils black and well developed without flesh marks, muzzle well tapered. Lips well developed but not pendulous. Face well filled below eyes. Any tendency to snipiness undesirable.

Eyes: Large, dark, round but not prominent; spaced well apart.

Ears: Long, set high, with plenty of feather.

Mouth: Jaws strong, with a perfect, regular and complete scissor bite, i.e. upper teeth closely overlapping lower teeth and set square to the jaws.

Neck: Moderate length, slightly arched.

Forequarters: Chest moderate, shoulders well laid back; straight legs moderately boned.

Body: Short-coupled with good spring of rib. Level back.

Hindquarters: Legs with moderate bone; well turned stifle – no tendency to cow-hocks or sickle-hocks.

Feet: Compact, cushioned and well feathered.

Tail: Length of tail in balance with body, well set on, carried happily but never much above the level of the back. Docking previously optional when no more than one third was to be removed.

Gait: Free-moving and elegant in action, plenty of drive from behind. Forelegs and hind legs move parallel when viewed from in front and behind.

Coat: Long, silky, free from curl. Slight wave permissible. Plenty of feathering.

Totally free from trimming.

Colours: Recognised colours are:-

Black and Tan: Raven black with tan markings above the eyes, on cheeks, inside ears, on chest and legs and underside of tail. Tan should be bright. White marks undesirable.

Ruby: Whole coloured rich red. White markings undesirable.

Blenheim: Rich chestnut markings well broken up, on pearly white ground. Markings evenly divided on head, leaving room between ears for much valued lozenge mark or spot (a unique characteristic of the breed).

Tricolour: Black and white well spaced, broken up, with tan markings over eyes, cheeks, inside ears, inside legs, and on underside of tail.

Any other colour or combination of colours highly undesirable.

Weight and Size: Weight - 5.4 - 8.2 kgs (12 - 18 lbs). A small, well balanced dog well within these weights desirable.

Faults: Any departure from the foregoing points should be considered a fault and the seriousness with which the fault should be regarded should be in exact proportion to its degree and its effect upon the health and welfare of the dog.

Note: Male animals should have two apparently normal testicles fully descended into the scrotum.

Last Updated - January 2009

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APPENDIX B

BREEDING GUIDELINES REGARDING MVD

The guidance given to breeders wishing to reduce the incidence of MVD in Cavaliers is as follows:

THE BROOD BITCH

Should be a minimum of 2½ (two and a half) years old with a clear heart, and parents with clear heart certificates, issued at 5 (five) years or older.

THE STUD DOG.

Should preferably be at least 2½ (two and a half) years old with a clear heart, and with parents with clear heart certificates issued at 5 (five) years of age or older.

THESE ARE MINIMUM RECOMMENDATIONS.

To use an older stud dog with a clear certificate issued as late in life as possible is highly desirable

IT IS STRONGLY ADVISED THAT BREEDING STOCK UNDER 5 (FIVE) YEARS OF AGE IS LIMITED TO THOSE WITH CLEAR HEART CERTIFICATES. HOWEVER, AN OLDER DOG WITH A SLIGHT HEART MURMUR SHOULD NOT BE IGNORED.

Please remember, dogs do not have to have a clear heart to be used at stud. It is the dogs with **EARLY ONSET** murmurs (under five years of age) that we are so strongly advised to avoid using for breeding.

Breeders should aim at raising the age of onset of MVD by selecting breeding stock with a good heart record.

Club guidelines are based on current recommendations of Geneticists and Cardiologists, and may be updated and reissued as further research information becomes available.

Last Updated - 2005

APPENDIX C

BREEDING GUIDELINES REGARDING SYRINGOMYELIA

International Syringomyelia Conference Nov 2006

Revised CKCS MRI screening and breeding recommendations arising from the International Conference

These breeding recommendations are made using current information and in response to CKCS breeder request for guidelines. It has yet to be proven if this guide is appropriate. The aim of these recommendations is to reduce the incidence of symptomatic syringomyelia (SM) in the breed not to create litters of puppies guaranteed not to have SM as the chance of producing an affected dog cannot be predicted without knowing the inheritance.

Note - The age cut off at 2.5 years has been decided so as to tie in with MVD recommendations and because most dogs with symptomatic SM will show signs before 3 years of age.

It is recommended

1. That both the sire and the dam of a proposed mating are screened.
2. Offspring of any mating should also be MRI screened before breeding.
3. Any dog screened before 2.5 years old has a second screen when older.
4. That dogs are screened from 6 months of age.
5. That if a limited ("mini") MRI screen is performed that
 - a) the minimum area covered is from approximately the level of the thalamus / corpus callosum to cervical vertebrae 5 (C5)
 - b) Both TW1 and TW2 = sagittal images are obtained in addition to TW1 and /or TW2 transverse images through the upper cervical spinal cord.
 - c) An assessment is also made for presence/absence of ear disease and ventricular enlargement.
6. That interpretation of images is made by Diplomat level radiologists, neurologists and, in special circumstances, by orthopaedic surgeons with recognised expertise in this area.